



625 Robert St. N., St. Paul, MN 55155-2538  
 www.mda.state.mn.us/AgBMPLoans

**Agricultural Best Management Practices Loan Program** 651-201-6618 Fax: 651-201-6109 AgBMP.Loans@state.mn.us

## AgBMP LOAN APPLICATION

County: Northcentral Minnesota Counties JPO

Borrower Information: Name: \_\_\_\_\_ Company: \_\_\_\_\_

Street Address: \_\_\_\_\_  Is this application for a city, town, or other municipality?  
 Is this application for a facility with an Industrial Waste Permit?

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Telephone: ( ) \_\_\_\_\_

**Project Information:** On a Farm:  Non-Farm:

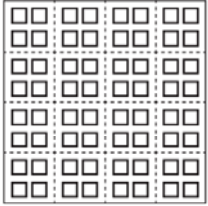
*If using PLS, write in T/R/S and mark location of project on Section Map. Each square is 10 acres.*

Brief description of what will be purchased or constructed:  
 \_\_\_\_\_  
 \_\_\_\_\_

**Well Eligibility** Does this project implement Drinking Water Standards?   
 Does this project eliminates Groundwater Pollution?

**PLS**  
 Township #: \_\_\_\_\_  
 Range: \_\_\_\_\_  
 Section : \_\_\_\_\_

**OR**  
 Lat: \_\_\_\_\_ Long: \_\_\_\_\_



Borrower Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## LOCAL GOVERNMENT APPROVAL

Approved Loan Amount	\$		
Estimated Total Project Cost (all sources)	\$		
Animal Units (Facilities with > 1000 au are ineligible)	Beginning:	Ending:	
Primary Animals or Crop Raised			
Conservation Tillage Acres AFTER Project			
Total Acres Farmed			
Approval Expiration or Additional Restrictions			

Project Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

Project Completion Certified by (OPTIONAL): \_\_\_\_\_ Date: \_\_\_\_\_

## LENDER INFORMATION & LOAN TERMS

06/15

AgBMP Loan Request	\$	Check if Local Revolving Funds are used: <input type="checkbox"/> <i>Funds will not be disbursed if checked.</i>	
(Optional) Additional Request # _____	\$	Initials:	Date:
Number of payments per year:			
Total Number of Payments:			
Interest rate (if other 3%):	%	(Optional) Balloon Payment Date:	
Lender Organization Name			
Lender Address			

Lender Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Attach copies of the invoices provided by the borrower that support the request for disbursement.  
 FAX, SCAN OR MAIL to: the AgBMP Loan Program – fax: 651-201-6109 – email: AgBMP.Loans@state.mn.us

## Borrower Information:

**Name:** Enter the borrower's name (**required**). Only the first individual will be recorded with the MDA as the loan recipient. This information is for ease of identifying any specific loan and may be different than shown on legal loan documents. The name should be a person, even if the loan is issued to a partnership or corporation.

**Company:** Enter the company name of the borrower if applicable. This is an optional field.

**911 Address:** The address of the borrower or project. This address should be the established 911 address of the loan recipient or the project, not a PO Box. If an individual has multiple addresses, list the address closest to the project.

**City, State, Zip Code, Telephone:** Enter the city and zip code for the borrower's listed 911 address. Telephone is for LGU convenience.

## Project Information:

Mark the "**On a Farm**" box if the project is related to a farm operation. Mark the "**Non-Farm**" if it is not associated with a farm operation. A farm is any operation reporting farm income on their tax form. The borrower does not need to prove farm income. For example, a septic system on a farm should be marked "On a Farm", even if it is not an agricultural practice.

If the borrower is a city, town, or other municipality; or if it holds an industrial waste permit, check the appropriate box.

**Brief Description:** Enter a brief description of the project, less than 4 lines. Describe the project in relation to water quality, for example, "Air seeder to reduce erosion", "feedlot roof structure to control runoff", "replacement septic system to protect water quality", "replace non-compliant well".

Check the appropriate box if the project qualifies because it may be a pollution source or if it violates drinking water standards.

**PLS/Township – Range – Section:** List the township, range, and section number (**required**), not the name of the township. For example, Township 101, Range 16, Section 19, not "Adams Township". List only one T/R/S coordinate per project.

**Ten Acre Location:** Mark on the Section map with an "X" the location of the project (**required**). All locations are recorded as POINT locations; therefore, marking multiple locations cannot be entered. In order of preference, please mark: the actual project location, the farm or home site of the owner of the project, the center of an area representing the project.

**Latitude & Longitude:** You may enter the Latitude & Longitude instead of TRS location. You do not need both.

**Borrower Signature:** The borrower may sign the document; however, their signature is optional on this form.

## Local Government Approval:

Enter the **Maximum Approved** amount for the loan in the appropriate category. This value may **overestimate** the actual cost of the project. If the actual cost of the project exceeds the maximum approved amount, the borrower or lender must ask for an increase in the approved amount. Such changes can be indicated by entering and initialing the change by the LGU. The AgBMP program does not required bids or quotes for project approval; however the LGU may. If left blank, the maximum amount is \$200,000.

The LGU may also indicate the **Expiration Date** of the project's approval. On the "**Other Restrictions**" line, LGU can list any other limitations or requirements.

## Farm Operation Information:

Enter the number of **Animal Units** (**required for manure management and feedlot projects**) in the appropriate box. The number must be less than 1000. Enter the **Primary type of Production**, the type of crop (corn, wheat, etc.) or the type of livestock (dairy, hogs, custom applicator). Enter the estimated amount of **Conservation Tillage Acreage** after the practice is complete and the total of all **Farm Acres**.

**Project Approval:** A person authorized by the LGU to approve projects must sign the **Project Approval** line (**required**).

## Completion Certification:

Once the project is complete, the LGU should sign on this line; however it is NOT required for processing. The project does not need to be complete before funds are disbursed. Funds can be disbursed based on a quote or estimate if the LGU certifies the project is complete by signing on this line.

## Lender Information & Loan Terms:

Enter the amount of the request. This may be UP TO the maximum approved by LGU. The lender must indicate if locally held revolving funds will be used by selecting the "**Local Revolving Funds**" box (required if revolving funds are used).

An optional Additional Request Line is available for multiple requests. Enter the sequential number (2,3,4) and amount of the additional request.

The lender must report the **Number of Payments per Year** (**required**) and the **Total Number of Payments** for the loan (**required**). Enter the interest rate if it is different than 3%. If the loan has a **Balloon** payment, give the expected date of the Balloon Payment.

The lender must identify the lending organization's name and address receiving the funds (**required**).

An appropriate lender representative must sign the form (**required**).

Submit bills, invoices, or receipts equal to or exceeding the amount requested (**required**).

## Submitting Form:

This application form may be emailed, faxed, or mailed to the AgBMP Loan Program at the address shown.